DAUPHIN COUNTY TAX COLLECTION COMMITTEE

AGENDA

January 18, 2017 – 6:30 PM

I. Welcome to Organization Meeting - August "Skip" Memmi

II. Roll Call to Establish Quorum

III. Public Comment

IV. Annual Organization Meeting; Bylaws Art. II, Section 2
   A. Designation of Temporary Chairperson
   B. Election of Officers
      i. Nomination for Slate of Officers (Chairperson, Vice-Chairperson, Secretary) -- VOTE REQUIRED

V. Accept Summary Report of November 2016 Meeting


VII. New Business
   A. Tax Collection Matters
      i. Keystone’s 2016 Review and 2017 (First Quarter) Priorities
   B. Administrative Matters
      i. Designation of Sub-Committees Under Bylaws Art. IV, Section 1 (Audit, Finance, Risk Management) – VOTE REQUIRED
      ii. Appointment of Committee Members by Chairperson, Subject to TCC Approval – VOTE REQUIRED
      iii. Appointment of Appeals Board Members (Three Required) – VOTE REQUIRED
      iv. Determine Schedule of Remaining 2017 Regular Meetings – VOTE REQUIRED
      vi. Conflict of Interest Questionnaire (2017)
   C. Audit Subcommittee – Charter; VOTE REQUIRED

VIII. Old Business
   A. Risk Management – Ratify Renewal of PennPRIME Insurance Coverage (Cost: $4,390.00) – VOTE REQUIRED
   B. Act 32 Audit and Evaluation – Discussion of Draft; VOTE RECOMMENDED

IX. Closing Comments and Adjournment