DAUPHIN COUNTY TAX COLLECTION COMMITTEE

AGENDA

January 16, 2019 – 6:30 PM

I. Welcome to Organization Meeting - August "Skip" Memmi

II. Roll Call to Establish Quorum

III. Public Comment

IV. Annual Organization Meeting; Bylaws Art. II, Section 2
   A. Designation of Temporary Chairperson
   B. Election of Officers
      i. Nomination for Slate of Officers (Chairperson, Vice-Chairperson, Secretary) -- **VOTE REQUIRED**


VII. New Business
   A. Tax Collection Matters
      i. Keystone’s 2019 First Quarter Review and Summary of 2018 Collections
      ii. Discussion of Department of Revenue’s Report on Statewide EIT Collections
      iii. Proposed Agreement with Novak Strategic Advisors re Act 32 and proposed changes thereto – **VOTE REQUIRED**

   B. Administrative Matters
      i. Designation of Sub-Committees Under Bylaws Art. IV, Section 1 (Audit, Finance, Risk Management) – **VOTE REQUIRED**
      ii. Appointment of Committee Members by Chairperson, Subject to TCC Approval – **VOTE REQUIRED**
      iii. Appointment of Appeals Board Members (Three Required) – **VOTE REQUIRED**
      iv. Determine Schedule of Remaining 2019 Regular Meetings – **VOTE REQUIRED**
      vi. Conflict of Interest Questionnaire (2019)
VIII. Old Business

A. Ratification of Annual Audit of TCC’s Cash Account for FYE 12/31/17 – **VOTE REQUIRED**

B. Ratification of Renewal Proposal of PennPRIME Trust; Coverage Term: January 1, 2019 – January 1, 2020; Cost -- $4,485.00 - **VOTE REQUIRED**

C. Ratification of TCC’s Budget for FYE 12/31/19 – **VOTE REQUIRED**

D. Ratification of Agreement with Round4, LLC, for Website Planning and Maintenance -- **VOTE REQUIRED**

IX. Closing Comments and Adjournment

A. Next Meeting -- March 20, 2019 at 6:30 p.m.