DAUPHIN COUNTY TAX COLLECTION COMMITTEE

AGENDA

November 14, 2018 – 6:30 PM

I.   Welcome to Regular Meeting - August "Skip" Memmi, Chairman

II.   Roll Call to Establish Quorum

III.   Public Comments

IV.   Accept Summary Report of September 2018 Regular Meeting

V.   Accept Financial Report Ending October 31, 2018

VI.   New Business

A.   Tax Collection Matters

   i.   Keystone’s 2018 fourth quarter review

   ii.  Keystone’s discussion of its 2017-2018 Internal Controls Report

B.   Administrative Matters

   i.   Audit Subcommittee – Ratification of annual audit of TCC’s cash account for FYE 12/31/17 – VOTE REQUIRED

   ii.  Risk Management Subcommittee -- Approve renewal proposal of PennPRIME Trust; coverage term: January 1, 2019-January 1, 2020; estimated cost - $4,750.00.  VOTE REQUIRED

   iii. Finance Subcommittee – Approve TCC’s budget for FYE 12/31/19 – VOTE REQUIRED.  (Please note: under Article V, Section 2 of the TCC’s bylaws, the TCC must approve a budget for the next fiscal year before the end of the current fiscal year.)

VII.  Old Business

A.   Further discussion of House Resolution No. 291 of 2017 (statewide EIT collections)

B.   Executive Committee – Approve proposal for independent website for DCTCC – VOTE REQUIRED

VIII. Closing Comments and Adjournment

A.   Next Meeting – January 16, 2019 at 6:30 p.m. (Please note: under Article II, Section 2 of the TCC’s bylaws, the third Wednesday in January is designated as the annual organization meeting.)